



*education for today.....and tomorrow*

**F A R M I N G D A L E P U B L I C S C H O O L S**

OFFICE USE

**APPLICATION OF**

Name \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone (            ) \_\_\_\_\_ (Zip code)

FOR POSITION AS \_\_\_\_\_

Are you available for substitute work? \_\_\_\_\_

When will you be available for an interview? \_\_\_\_\_, for employment? \_\_\_\_\_

**DIRECTIONS:**

1. Fill out completely and mail to:
 

Personnel Office  
Farmingdale Public Schools  
Van Cott Avenue  
Farmingdale, NY 11735  
Telephone: (516) 752-6552
2. Add by letter any supplementary information that will provide a more complete estimate of your qualifications.
3. If selected, interviews will be arranged by appointment.

**PERSONAL DATA**

General condition of health for past two years  Excellent  Good  Poor

Do you have any medical condition which might adversely affect your performance on the job?

Yes  No

Have you ever been convicted of a crime? \_\_\_\_\_ if "yes", give particulars.

Has a previous employer refused to continue your employment?  Yes  No

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**CERTIFICATION INFORMATION**

A. I hereby certify that I hold a teaching certificate issued by the University of the State of New York as follows:

Title of certificate \_\_\_\_\_  
(Teacher's, Counselor's, Principal's)

Field Validity \_\_\_\_\_  
(Subject Area or Areas)

Duration \_\_\_\_\_  
(Provisional, Permanent, Certificate of Qualification)

Type of School \_\_\_\_\_  
(Elementary, Secondary)

Valid from \_\_\_\_\_ to \_\_\_\_\_  
(Expiration Date)

Certificate No. \_\_\_\_\_ Issued \_\_\_\_\_  
(Date)

B. A candidate not certified to teach in the public schools of the State of New York should give status of the application, if any, as follows (check one):

Application submitted to and approved by the N.Y.S. Department of Education – license forthcoming.

Application filed - decision pending.

Application not filed.

C. For which other states are you certified? \_\_\_\_\_

D. What other teaching licenses or certificates do you hold? \_\_\_\_\_

E. Have you taken any National teacher Examinations? \_\_\_\_\_

F. Active member New York State Teacher's Retirement System.  Yes  No

If "yes", give number \_\_\_\_\_ and rate of contribution \_\_\_\_\_

**REFERENCES**

1. My credentials folder may be acquired by writing to: \_\_\_\_\_

Address: \_\_\_\_\_

2. References: These should be persons qualified and willing to give an honest appraisal of your fitness in the position you seek. Please include superintendents, principals, and supervisors with whom you have worked.

Name:			
Position:			
Address:			

**EDUCATIONAL AND PROFESSIONAL TRAINING**

(List most recent first)

College or University	Address	Degree or Credits Earned	Dates of Attendance	Major Field
High School	Address			

Undergraduate major \_\_\_\_\_ Credit hours \_\_\_\_\_ Academic Average \_\_\_\_\_

Undergraduate major \_\_\_\_\_ Credit hours \_\_\_\_\_ Academic Average \_\_\_\_\_

Graduate major \_\_\_\_\_ Credit hours \_\_\_\_\_

At present a candidate for \_\_\_\_\_ degree, in \_\_\_\_\_ (field)

to be conferred on or about \_\_\_\_\_ Overall undergraduate average \_\_\_\_\_

**PROFESSIONAL EXPERIENCE**

(List most recent first)

Name of School	Address	Type of Position	Subjects*	Grade Level	Last Salary	Dates Employed From - To	Tenure Date

\* e.g.: Mathematics, French, Earth Science, Music, etc. Have you received tenure in NY State?  Yes  No

Successful applicants will be required to submit documentation of previous experience and transcript(s) of academic record.

**NON-TEACHING EXPERIENCE**  
(List most recent first)

Position Held	Dates Employed	Employer	Address	Type of Business

**HONORS AND DISTINCTIONS**

Please include here scholarships, prizes, honor societies, dean's list, articles published, committee work, community service, offices held, etc. Please give any additional information you think significant, adding pages if necessary.

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List all Professional Associations/Memberships: \_\_\_\_\_

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Please describe in your own handwriting, the work atmosphere you would attempt to establish if employed in the Farmingdale School District.

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Date \_\_\_\_\_ Signature \_\_\_\_\_

**NOTICES**

The Farmingdale Union Free School District does not discriminate on the basis of age, color, creed, disability, marital status, veteran status, national origin, race, or sex in the educational programs and activities it operates. This policy is in compliance with Title IX of the Education Amendments of 1972.